

Goodbye Email to a Coworker

Subject: Thanks a lot for everything!

Hey Alex,

I can't believe that we have worked together for more than 3 years but now it's my time to move on. As you might know, this coming Thursday, 05 February 2021 will be my last working day at Zoom Ltd.

I believe it was a great pleasure and honor for me to work with some multi-talented and hardworking individuals such as you. The way you cooperated with me and guided me through every thick and thin is truly admirable. I think I will never be able to thank you enough as you were always helpful to me and others. I appreciate your skills, devotion, and professionalism and have learned a lot from you during my tenure of employment.

I will always wish you to be successful wherever you are and whatever you do. I hope that we were good colleagues and we will remain close friends forever. You can always stay in touch with me via the given below contact details.

Once again, thanks a lot, and all the very best to you for your future.

Yours Truly,

Arthur Maxwell

[Contact Details]